



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
Fort Worth Regional Office, Region VI  
Office of Community Planning and Development  
801 Cherry Street, Unit #45  
Suite 2500  
Fort Worth, TX 76102  
[www.hud.gov](http://www.hud.gov)

FEB 8 2010

Tommy Gonzalez, City Manager  
City of Irving  
825 West Irving Boulevard  
Irving, Texas 75060

Dear Mr. Gonzalez:

Subject: Annual Community Assessment for the 2008 Program Year

HUD is required to conduct an annual review of performance by grant recipients according to the provisions of the Housing and Community Development Act and the National Affordable Housing Act. We must determine that each recipient is in compliance with the statutes and has the continuing capacity to implement and administer the programs for which assistance is received. This is to report the results of our review of the City of Irving's performance.

### **Report**

Our review is based on an evaluation of your consolidated planning process and progress in carrying out the programs, the management of funds by the city, information provided in the Consolidated Annual Performance and Evaluation Report (CAPER) and the Integrated Disbursement and Information System (IDIS), and your achievement of program objectives.

We congratulate you on the city's accomplishments during the past year and your performance in the following areas.

- The city is implementing its Community Development Block Grant (CDBG) program in a timely manner. HUD's CDBG timeliness standard is that 60 days before the end of the program year, a grantee must not have more than 1.50 program years of grant funds in its line of credit. The city's line of credit balance was \$2,737,962, which represents 1.20 grant years, as of August 3, 2009. This rate of progress assures that the benefits of the CDBG program are reaching the intended beneficiaries within a reasonable period of time after grant approval.
- The city met the match requirements for the HOME Investment Partnership (HOME) and Emergency Shelter Grant (ESG) programs during the program year. The HOME match was provided through the appraised value of land and foregone taxes and fees.

The city is reporting a balance of \$796,984 of excess match on the HUD-40107-A HOME Match Report. The city also reported a total of \$112,641 as its ESG match in cash and in-kind donations.

- The city reported that it expended 100 percent of its CDBG funds for activities that principally benefit low and moderate income persons. This exceeds the 70 percent minimum standard for overall program benefit.
- The amount of CDBG funds expended on public service activities was 14.56 percent, which is below the 15 percent cap for such activities.
- The amount of CDBG funds expended on planning and administration was 19.77 percent, which is below the 20 percent cap for such activities.
- The city reported that it assisted 15 low and moderate income households through its homebuyer assistance program by providing down payment and closing costs.
- The city constructed 9 new single-family homes with its HOME and CDBG funds during the program year. The city also assisted 40 low and moderate income households through its housing restoration programs.
- The ESG program assisted 222 victims of domestic violence with emergency housing and case management; 49 homeless families with transitional housing; 193 persons with homeless prevention services; and, 273 homeless individuals with case management services.
- The city provided CDBG funds to several local nonprofit agencies to provide employment services, child care, and elderly services to low and moderate income persons.

### **Areas Needing Improvement and Recommendations**

- We would like to encourage the city to make every effort to improve its utilization of funding received under the American Recovery and Reinvestment Act (ARRA). Funds under the CDBG-R program were provided in order to assist communities in undertaking priority projects that would create and retain jobs and generate immediate economic opportunities within the community. Similarly, funding was provided under the Homelessness Prevention and Rapid Re-Housing Program to enable communities to immediately deliver housing assistance and services to homeless families and individuals and those threatened with homelessness. The success of these programs is dependent on local leaders selecting and implementing activities that can provide an immediate local impact. Your efforts to ensure that these funds are put to their intended use in a timely manner would be greatly appreciated.

As a result of our evaluation we have determined that the City of Irving has carried out its programs substantially as described in its Consolidated Action Plan; the Consolidated Action


Plan as implemented complies with the requirements of the Housing and Community Development Act and other applicable laws and regulations; and, the city has the continuing capacity to carry out its approved programs in a timely manner.

We are providing the city with thirty days from the date of this letter to comment on this report. Should the city wish to comment or request changes to it we will take them into consideration and provide a written response. If no comments are received within the period allowed, this report will be considered to be in final form. Once it is in final form, it will be made available to the public upon request.

This report is intended to be shared with the public. You may provide copies to interested persons such as the news media, members of local advisory committees, and citizens attending public hearings. We request that you provide a copy of this letter to the Independent Public Accountant who performs the single audit of the city in accordance with OMB Circular A-133.

If there are any questions or comments about this report, please contact Jerry Jensen, Senior Community Planning and Development Representative, at (817) 978-5940.

Sincerely, 

  
Katie S. Worsham  
Director

cc: Chris Hooper

cc:  
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6ADM2      Jensen  
6CMA        Robert Cook  
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